

Economic Development Analyst GS13/14

Small Business Administration

Minnesota District Office

Description of Development Opportunity:

The SBA has a proven track record of successfully assisting America's small businesses by increasing and improving their access to capital, federal contracting opportunities, entrepreneurial development, and disaster assistance. The Agency also boosts America's longterm competitiveness by improving the entrepreneurial ecosystem to ensure small business owners and entrepreneurs are well positioned to take advantage of new opportunities and new markets. Specifically the Minnesota District Office (MNDO): 1) leads, coordinates, and partners on key business assistance programs (SCORE, SBDC, WBC) throughout the state with community partners; 2) supports the growth of SBA lending programs and services; 3) promotes SBA brand awareness through outreach; and 4) oversees compliance and outreach with programs that support contracting opportunities for small businesses.

In this position you will: 1) support the coordination of goals management and planning activities as they relate to MNDO programs; 2) participate in the development and implementation of programmatic quality improvement efforts; 3) participate in meetings or projects to explain and/or resolve complex issues concerning implementation of programs and/or regulations; 4) participate in planning, direction and implementation of programs, services, and with new and prominent agency priorities.

ECQ's that apply:

Leading Change, Leading People, Results Driven, Business Acumen, Building Coalitions

This position will afford the participant the chance to: 1) take on creative and innovative projects that require flexibility, strategic thinking, and vision (ECQ 1: Leading Change); 2) learn from different leadership styles and take on projects that require team building and developing others (ECQ 2: Leading People); 3) identify issues, generate solutions, and evaluate recommendations (in support of ECQ 3: Results Driven); 4) develop a deeper understanding of the agency's programmatic work and organizational goals (ECQ 4: Business Acumen); and 5) develop a strong network of relationships in SBA and also external partners like state and local governments and nonprofits (ECQ: 5 Building Coalitions).

Benefit to Home Agency:

The PMC participant would gain key organizational experiences and subject matter expertise in a fast-paced, high performing district office. The participant would learn about processes that are critical for all leadership positions in the federal government. The participant will develop strong relationships that will help them successfully navigate professional challenges which will improve their own performance, as well as that of their team. This placement will provide an excellent opportunity to study the management styles of other leaders in the federal government.